

STANDING RULES

BOULDER CAMPUS STAFF COUNCIL UNIVERSITY OF COLORADO

(Adopted September 7, 1994, Updated March 1, 1996, Updated July 8, 1998, Updated August 20, 2001, Updated, December 5, 2001, Updated October 6, 2004, Updated March 23, 2007, Updated July 7, 2009, Updated February 10, 2016, Updated October 11, 2017, Updated May 13, 2020)

Meetings

1. Regular meetings shall be at 12:15 p.m. on the second Wednesday of the month.
2. Executive Committee meetings shall be at 12:15 p.m. on the fourth Wednesday of each month.
3. Every effort shall be made to end meetings within 2 hours of starting.

Generated Revenue

Revenue generated by committees shall be used as directed by the Executive Board.

Shadow Positions

1. To promote efficient change of officers,

Awards

Blood Drive

Communications

Elections

Inclusive Excellence

Outreach Events

Payroll/Benefits/Retirement/Legislative Affairs

1. The Administrator shall keep and distribute to all Staff Council members a detailed description and list of activities for all committees, past and present.
2. It is _____ that all committee chairs shall have served on Staff Council for a minimum of one year.
3. Chairs of all committees shall:
 - A. Maintain membership lists with the assistance of the Administrator.

- B. Give a committee summary, orally or in writing, at each Executive Board meeting.
- C. Call meetings as required by the activities of the committee.
- D. Shall submit Committee reports three business days before the next Full council meeting.

Executive Committee

- 1. Meet with the Chancellor/Vice Chancellor of the Boulder Campus as arranged by the Staff Council Chair to develop, discuss and recommend policy changes.
- 2. Plan a Staff Council supervisor and representative appreciation event to which

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